

# CITY OF SAN ANTONIO

1901 S. ALAMO STREET, TEXAS 78204 (210) 207- 1111

## COMMERCIAL BUILDING PERMIT APPLICATION

### (New Buildings, Foundations, Shells, Additions, Interior Finish-out)

The 2006 International Building Codes, 2008 NEC and 2006 UPC Apply

(Applicant to complete all numbered spaces – Please Print)

<b>0</b>	AP No.:	TDLR No.:	PLAT No.:
<b>1</b>	Project Name:		
	Site Address:	Building No.:	Suite No.:
<b>2</b>	Legal Description	NCB:	Block: Lot(s):
<b>3</b>	Owner:		Phone: Fax:
	Address:		Email:
	City:	AC#	State: Zip Code:
<b>4</b>	Contractor:		Phone: Fax:
	Address:		Email:
	City:	Contr. ID#	State: Zip Code:
<b>5</b>	Architect/Engineer/Designer of Record/(RDPiRC)		Phone: Fax:
	Address:		Email:
	City:	AC#	State: Zip Code:
	<p>If a registered design professional is required by the State of Texas, and that design professional requires construction special inspection services, the owner shall contract with and hire a registered design professional in responsible charge (RDPiRC). See Information Bulletin 132. <b>The RDPiRC and the special inspectors may not be in the employ of the general contractor, subcontractors or material suppliers.</b> The RDPiRC implements the special inspections program and is responsible for the List of Required Special Inspections and Final Report. The owner is responsible to notify Planning and Development Services when the RDPiRC changes during construction.</p>		
<b>6</b>	Structural Engineer:		Phone: Fax:
	Address:		Email:
	City:	AC#	State: Zip Code:
<b>7</b>	Contact Person:		Phone: Fax:
	Address:		Email:
	City:	AC#	State: Zip Code:

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<b>8</b>	Type of Work (circle one):	New Structure White Box	Foundation New Interior Finish-Out	Shell Only Addition Remodel		
<b>9</b>	<b>Scope of Work:</b>					
<b>10</b>	Proposed Use:		Construction Type (IBC): <b>I</b> or <b>II</b> or <b>III</b> or <b>IV</b> or <b>V</b>			
	Occupancy Group per IBC: (Circle Applicable)		<b>Assembly</b> High-Hazard	<b>Business (office etc.)</b> Institutional	<b>Educational (thru 12<sup>th</sup> grade)</b> Residential	
	Existing Square Footage:		New Square Footage:			
	Stories:	Total Height (ft.):	Height to Highest Floor (ft.):			
<b>11</b>	Change of Use:	From:	To:			
<b>12</b>	Other Work to be Done (circle as appropriate):	<b>Mechanical</b>	<b>Electrical</b>	<b>Plumbing</b>		
<b>13</b>	Water Available?	Yes	No	Sewer Available?	Yes	No
<b>14</b>	Existing Structures on Site?	Yes		No		
<b>15</b>	Have you had a Preliminary Plan Review?		Yes		No	
	If so, when?		Preliminary Plan Review #:			
<b>16</b>	Will <b>ALCOHOLIC</b> beverages be sold on premises?	Yes	No	Will <b>FOOD</b> be sold?	Yes	No
<b>17</b>	<b>Valuation: \$</b>	<b>City Project:</b> Yes No		Department?		
<b>18</b>	Existing fire sprinkler system?	Yes	No	Proposed fire sprinkler system?	Yes	No
	Existing standpipe system?	Yes	No	Proposed standpipe system?	Yes	No
	Existing fire alarm system?	Yes	No	Proposed fire alarm system?	Yes	No
	Existing detection system?	Yes	No	Proposed detection system?	Yes	No
	Existing smoke control?	Yes	No	Proposed smoke control?	Yes	No

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<b>19</b>	<b><u>Warehousing/Storage, Manufacturing/Processes, or Hazardous Materials</u></b>	<p>If applicable, complete and submit with this application an "Occupancy Classification Worksheet for Warehousing, Manufacturing, and Hazardous Materials" aka "Commodities Letter". This worksheet shall be submitted when there is any <i>warehousing, storing or manufacturing</i> process, or use of any hazardous materials and aerosols. Worksheets that are incomplete, not utilizing the proper format, or that have erroneous information will delay the review process. Hazardous materials are identified in Tables 307.7(1) and 307.7(2) in the 2006 International Building Code. If this section is not applicable please write N/A or simply disregard.</p>
<b>20</b>	<b><u>Expiration of Plan Review</u></b>	<p>Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed by the Building Official. The building official may extend the time for action by the applicant for a period not to exceed an additional 90 days upon request of the applicant who must demonstrate that circumstances beyond their control have prevented action from being taken. If an application expires, plans may be resubmitted with an additional plan review fee. – 2006 IBC Section 105.3.2</p>
<b>NOTICE</b>		
<b>21</b>		<p>Separate permits are required for mechanical, electrical, plumbing, sidewalks/approaches/curb cuts in the public right-of-way, utilities in the public right-of-way, connections to utilities, swimming pools, monuments intended for signs, and building encroachments (building, balconies, awnings, door swings, etc..) into the public right-of-way.</p> <p>This document is a governmental record. Individuals who knowingly make false entry in, or false alteration of, a governmental record are subject to criminal prosecution under Section 37.10 of the Penal Code, Vernon's Texas Codes Annotated.</p> <p><i>I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.</i></p> <p><i>I acknowledge that my project may be subject to the requirements of the Fair Housing Act (FHA), the Americans with Disabilities Act (ADA), the Texas Accessibility Standards (TAS), and section 504 of the Rehabilitation Act of 1973. It is my responsibility to ensure my project complies with those requirements. I affirm that for information I will contact: 1-800-949-4232 for ADA, 1-800-767-7468 for FHA, or 1-800-803-9202 for TAS.</i></p>
<b>22</b>	<b>Applicant Signature:</b>	<b>Date:</b>
<b>23</b>	<b>Owner Signature</b> (or Authorized Agent) * :	<b>Date:</b>
<b>24</b>	<b>Completeness Review by (Print) :</b>	<b>Date:</b>

\* Owner's Authorized Agent:

**I CERTIFY THAT I AM AN AGENT OF**

(By signing as the owner, I agree that this permit is the property of the owner)